# **Jewish Pride Fund Grant Proposal**

### Instructions

Please read the following information before you begin the application process.

Complete all of the information as requested in this application.

Be sure you have reviewed the RFP instructions for important details on eligibility, general proposal guidelines, and required attachments that need to be submitted with this application.

## The Jewish Pride Fund - Request for Proposals

### Mission & Values Statement

The Jewish Pride Fund, a Giving Circle of the San Francisco Jewish Community Federation, is committed to supporting the intersecting needs, values and interests of the LGBTQ and Jewish communities in the Bay Area, nationally and in Israel.

Our vision is to create a world where Jewish LGBTQ voices are heard across Jewish secular and religious society. We believe that if we empower LGBTQ individuals and families that identify with the Jewish community through financial and activist support of deserving organizations, we contribute to the rising power and agency of the LGBTQ community as a whole. We believe that members of the Jewish LGBTQ community have a unique role to play in civil right, social justice, and religious inclusion.

### **Proposal Guidelines**

### **GRANTS**

 We grant to organizations in the San Francisco Bay Area, to organizations operating nationally and to organizations in Israel.

### **FOCUS**

- The Jewish Pride Fund welcomes proposals from organizations in the post-start-up phase of growth with the ability to demonstrate metrics of success for programming strategy and implementation. We are interested in organizations aligned with our mission and vision, as well as organizations that strengthen or promote inclusion, family building, teens, young adults, anti-bullying, social justice and aging members of the LGBTQ community. Grants are offered for program support or general operations to organizations inspired by Jewish values. The age demographic of the beneficiaries is open.
- Applicants are invited to apply for one-year grants that will be awarded between \$5,000 \$10,000 USD.

### **ELIGIBILITY**

Applicants—or their fiscal sponsors—must be tax exempt under Section 501 (c)
 (3) of the Internal Revenue Code and be based in the United States. Applicants are strongly encouraged to discuss this opportunity with the Director of the Jewish Pride Fund.

### The Jewish Pride Fund will NOT fund:

- Capital campaigns
- Endowments
- Partisan political activities

### FUNDING BOTH SERVICES AND SOCIAL CHANGE

 The Jewish Pride Fund is open to proposals seeking to address both social change focused on root causes of problems and proposals that provide direct service. Social change works to improve the conditions that lead to inequality and brings about long-term change, while direct service seeks to ameliorate the symptoms of societal problems.

### SUGGESTED SUCCESS MEASURES

 The Jewish Pride Fund is interested in applicants who have set metrics and goals for, and use indicators to track, progress in social change or quality of direct services provided.

### ADDITIONAL CRITERIA

- Partnerships and connections to other programs and resources working in your field
- Strong leadership and financial stability

### **HOW TO APPLY**

• There is just one application that members of the Jewish Pride Fund will use to learn more about your organization. You will submit this application through the Jewish Community Federation's Portal. After all applications have been reviewed, members of the Jewish Pride Fund may reach out to you to ask follow-up questions. Organizations invited to stage two will be asked to schedule a Zoom call with Jewish Pride Fund members so we can meet you and ask questions directly. Then grant allocation decisions will be made by a group vote of the Jewish Pride Fund members in early June 2020.

# TIMELINE

• This is a one-stage grant proposal process

Deliverable	Timeline
Applications Due	Monday, March 23, 2020 @ 5:00pm PST
Zoom Calls with Applicants Invited to Second Stage	Monday, April 20 - April 24, 2020
Grant Award Notifications	Wednesday, June 3, 2020

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For more information: Applicants are strongly encouraged Jewish Pride Fund, for guidance and to answer questions	
Organization Information	
Organization Name:	
Tax ID: - If your organization uses a fiscal sponsor, please out the section below.	e leave this field blank and fill
Address:	
What year was your organization founded?:	
Web Address:	
Video:	
Video.	

Social Media Links:

Fiscal Sponsor	
Fiscal Sponsor Organization Name:	
Fiscal Sponsor's Tax ID:	
Address:	
Contact Information: Please enter information for the primary contact for this grant request.	
Prefix:	
First Name:	
Last Name:	
Title Email Address:	
Phone:	
Brief Program Overview	

Request Date 2/20/2020

<u>Program Title</u> (If applying for a program. If applying for general operations, write general operating support). (suggested length: 10 words or less)

## **Program or Organizational Narrative**

## **Executive Program Summary**

Describe the work of your program or organization, including proposed activities, the needs addressed, target population, intended outcomes, and any collaboration with other organizations. (suggested length: 400 words or less)

# Statement of Impact

Please provide a brief statement of goals and anticipated outcomes and the change(s) that will take place because of your program. These can be characterized as changes in behaviors, attitudes, skills, knowledge, or conditions/circumstances, systems, or root causes. (suggested length: 250 words or less)

# **Organization Qualifications**

How does your organization's mission, history or recent accomplishments qualify you to run the activities proposed above and position you to make the most meaningful outcomes? (suggested length: 150 words or less)

How would this grant give you specific operational capacity that you might not otherwise have? (suggested length: 100 words or less)

How many total FTE staff are in your organization?

Please provide staff bios of your leadership / executive team. If applying for a program, include brief staff bios for those working on the program.

Please list the members of your organization's board:

What percentage of your board is female, male or non-binary?

- Female %
- Male %
- Non-Binary %

What percentage of your professional staff is female, male or non-binary?

- Female %
- Male %
- Non-Binary %

# **Target Population**

Please provide the unduplicated number of people directly served by your organization annually:

Please indicate the primary age group(s) your organization aims to serve:

Please indicate which gender(s) served:

Please indicate the region(s) in which this program operates:

Please list all of the segments of the LGBTQ community served:

### **Budget**

Please upload your organizational budget. If you are applying for a specific program, please <u>also</u> upload your program budget.

To access the program budget template (if needed), please click on the following link: 1-Year Program Budget Template

Please note that there are two tabs in the program budget template: "Grant Proposal Data" and "Grant Revenue Detail" Please complete both sections.

Please complete all relevant line items in the template and insert more line items to capture additional costs or revenue if necessary. Do not delete line items, but you may leave them blank if not applicable to your program.

## <u>Instruction Details for Revenue</u>

- Grant Revenue: in cell F5, please insert the total expected revenue from grant sources. Please then provide a breakdown of expected grants by funder in tab 2, Grant Revenue Detail.
- Program Revenue: please insert the total expected program revenue (fees, tuition, earned income, etc), and briefly explain what this consists of in the footnote.
- Funding from Organizational Operating Budget: this is funding provided by your organization not specifically raised for this program (i.e., what your organization contributes to cover the full costs of this program).

## <u>Instruction Details for Expenses</u>

- Please leave lines blank that may not be relevant.
- Please add footnotes as relevant if you'd like to supply further, brief explanation about what a cost is or why the cost is vital to the program.
- Direct Costs: costs that are directly attributable to the program.
- Direct Staff: please include all staff who spend time on the program and include the fringe benefits in addition to their wages.

# Allocated Shared Costs and Allocated Overhead Costs

- Please complete these sections (either Allocated Shared Costs, Allocated Administrative Overhead Costs, or both) depending on the accounting system your organization uses.
- Your organization may use an accounting system for shared costs, which are the portion of general organizational costs allocated by program (for example, 20% of office rent might be allocated to a program).
- Please describe each item considered shared cost in column C and add a footnote if necessary so the expense is clear.
- If your organization does not employ a shared cost methodology and this category is not relevant, you may leave it blank.
- Allocated administrative overhead is the cost of covering administrative expenses allocated to the program - your organization may have a calculated rate for overhead to add to the program budget.
- The Federation would like to support full program costs and expects to fund overhead of up to approximately 18%; but we are interested to see what you consider to be overhead even if the full rate may not be funded by this grant. Please explain what is included in your overhead rate in the footnote. If your methodology does not include a calculated overhead rate, you may leave this line blank. If your methodology includes allocating shared costs and overhead costs, please make clear what's included in each category so we can understand the methodology.

# Organizational Budget

1-Year Program Budget (only required if applying for a specific program)